



Trillian Trust Net Proceed Review

4 August 2020

In accordance with section 109 of the Gambling Act 2003, the Trillian Trust (“Trillian”) Net Proceeds Committee is conducting a review of the criteria, methods, systems, and policies used in the consideration of grant applications for the distribution of Net Proceeds. At least annually we review our criteria, methods, systems, and policies used in the consideration of applications for the distribution of Net Proceeds (grants).

Trillian operates gaming machines in a number of licensed venues around the country. The Net Proceeds from the operation of the gaming machines are distributed to non-profit organisations through grants.

The major focus of the committee is to provide funding to Junior and Youth community/sport organisations and rescue services. They endeavour to return as much funds as possible into the area in which those funds were generated, however funding is also provided to organisations that operate nationally.

Trillian will maintain a minimum distribution of Net Proceeds to Authorised Purposes of 40% of the GST exclusive gross proceeds for each of its financial years. Whenever possible the amount distributed will exceed this minimum requirement.

Trillian maintains a website for the public to access information about the grants process and allows the public to apply for funding through an online application portal. Details of how to contact Trillian are also included. The website is updated every month.

Over the 20 years of operation, Trillian has developed successful relationships with many charities/organisations and wishes to maintain these relationships going forward for the benefit of the community. The Trustees, management and staff continue to maximise the Net Proceeds through minimising costs and implementing efficiencies. To ensure as many organisations as possible are aware of the ability to apply for funding from Trillian, all member venues display signage advising how to apply for funding, and the contact details of Trillian. In all publications of grants related information, Trillian will also include these details.

Net Proceeds Committee

The Net Proceeds Committee is currently made up no less than four natural persons whom are all key persons. The Net Proceeds Committee will continue to meet at least 12 times annually to

consider all applications received prior to the 10th of that month. The Net Proceeds Committee may meet more often if required. The Net Proceeds Committee considers all applications received but reserves the right to form other Committees if required.

Net Proceeds will be distributed on a regular basis throughout the Trillian financial year in which the funds are raised. All final funding decisions relating to grant applications are made at the sole discretion of the Trillian Net Proceeds Committee. The Net Proceeds Committee will ensure that all approved applications meet the criteria of Trillian's Authorised Purposes and in accordance with Section 106(1) of the Gambling Act 2003.

Authorised Purposes

The Net Proceeds Committee will give priority to applications concentrated on other purposes such as equipment, playing uniforms or other non-operational costs. Trillian is licensed to conduct class 4 gambling for the objective of distributing the Net Proceeds to the following Authorised Purposes:

- Promotion of any amateur sport where that sport is conducted for the recreation of the general public. This includes, but is not limited to, the provision of ground fees, training/playing equipment and playing uniforms for amateur sporting clubs and teams. No donations and/or payments to professional sports people or individuals.
- Donations for cultural educational purposes that are of a non-commercial nature.
- Donations for educational advancement through grants to schools or other educational institutes for equipment or the development of better student amenities not covered by government funding, including playground equipment etc.
- Donations to recognised charitable organisations to further the objects of those groups.
- Promoting, controlling, and conducting race meetings under the Racing Act 2003, including the payment of stakes, and the provision and maintenance of public amenities primarily used for race meetings.
- No payment, commission or any other kind of financial reward can be attached or demanded as a pre-condition for either the issuing of any Authorised Purpose grant application forms, or the payment of any Authorised Purpose grants.
- Applications for wages and capital works projects are considered on a case by case basis.

There are some restrictions on the purposes we can grant funding toward, for more information please contact the Grants Team.

Funding Application Process

Organisations who wish to receive funding may apply to the Trust. Applications must be submitted via our online application process – we do not accept hard copy applications. All applications received are considered by our Net Proceeds Committee (Grants Committee) and are either approved or declined.

Trillian maintains a grants database of all applications received. All details of the application are recorded including the information specified in Regulation 15 of the Gambling (Class 4 Net Proceeds) Regulations 2004.

Grants

Grants will be approved on the condition that they are only used for the specific/approved purpose for which the application was made. Where necessary Trillian will detail in the Approval Letter which purposes/items have been approved. All applications that have been approved will have the funds deposited directly into the organisations nominated bank account. The nominated bank account must be in the applicant organisations name. The funds will be paid to the Organisation by a direct bank payment by the end of the month. Where a grant application is declined the applicant will be advised in writing of the decision and the reason(s) why the application was declined.

The Net Proceeds Committee will not approve any applications where information has been made available that the applicant has received full funding from another source for the same specific purpose, where the application is to reimburse money already spent by the applicant and if the event date is prior to the NPC Meeting and/or funds have been deposited.

If funding has been received for the same purpose as approved by Trillian, funds have not been spent on the approved purpose and/or is considered retrospective a full refund will be requested. Any unspent/underspent funds must be refunded. These refunds can be made via direct credit.

Accountability

Trillian operates a 100% accountability policy for all funds distributed to applicant organisations. Accountability Requirements.

All approved grant recipients are advised within the approval letter that the funds are GST exclusive and they are required to complete an Accountability Report online.

Copies of the paid invoice/s and bank statement/s for the purpose of the goods and or services that have been approved need to be uploaded and submitted into the Accountability by the due date specified in the Approval Letter.

Failure to provide these accountability documents within the required timeframe will result in a full refund being requested back and the Department of Internal Affairs will be notified of any non-compliant grant recipients.

Outstanding accountability documents are followed up every month by the Grants Team which includes sending out an accountability reminder letter to the grant recipient and a further second accountability letter accompanied by a phone call.